



FAIR POLITICAL PRACTICES COMMISSION

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To: Chair Ravel and Commissioners Eskovitz, Garrett, Montgomery and Rotunda
From: Tina Z. Bass, Chief of Administration
Subject: Administration Division Report
Date: May 2, 2012

DIVISION PROJECTS

Since the last report, the following notable activity has occurred:

- General Counsel Zackery Morazzini and I appeared before the Assembly and Senate budget subcommittees regarding our request for additional funding to address the anticipated workload associated with the Kinde Durkee federal case. Both the Senate and the Assembly subcommittees voted to approve our Budget Change Proposal to supplement our budget on a temporary basis.
- On April 19, 2012, the Commission cosponsored a symposium with the University of Southern California. Staff of the Administration Division assisted in a variety of capacities. The Symposium “Rethinking Campaign Finance Reform and Disclosure” was very successful.
- The division has dedicated a considerable amount of time exploring and designing a new phone system intended to save the agency money and provide additional features for staff.
- Finally, the division is beginning to prepare for fiscal year-end. Current contracts and ongoing procurement agreements are being reviewed and analyzed for ongoing need. Contracts must be in place by the start of the new fiscal year July 1, 2012. In addition, the accounting year-end workload plan for the 2011-12 fiscal year is in place and staff are in the beginning stages of that process.

NEW EMPLOYEES SINCE THE PREVIOUS REPORT

EXECUTIVE/ADMINISTRATION DIVISION:

Phineas Reams Start date 4/24/12 Student Intern

TECHNICAL ASSISTANCE DIVISION:

Ashley Clarke Start date 4/25/12 Staff Services Analyst (part time)

SEPARATIONS

No separations.