To: Chair Silver, Commissioners Baker, Ortiz, Wilson, and Wood

From: Jue Wang, Acting Chief of Administration and Technology Division

Subject: 2023-24 Fiscal Year Budget Summary

Quarterly Expenditure Report (Third Quarter)

Date: June 3, 2024

The current Budget for Fiscal Year 2023-24 is \$18,684,000. The year-to-date expenditure is \$12,785,340, including \$7,639,484 for staff salaries and wages (S&W), \$3,991,787 for staff benefits, and \$1,154,069 for operating expenses and equipment (OE&E) costs. Please see the breakdown costs in the table below.

FY 23-24 Current Budget		
General Fund Ref. 001	\$11,993,000	
General Fund Ref. 520	\$1,153,000	
General Fund Ref. 531	\$5,538,000	
Total Budget	\$18,684,000	

FY 23-24 Current Budget		Third Quarter Actual Expenditure (July 2023 – March 2023)	Balance
S&W \$10,32	26,000	\$7,639,484	\$2,686,516
Staff Benefits \$6,007	7,000	\$3,991,787	\$2,015,213
OE&E \$2,351	1,000	\$1,154,069	\$1,196,931
 General Expenses Travel Training Facilities Operation Consulting & Professional Services Consolidated Data Centers Information Technology 		\$112,981 \$16,122 \$5,099 \$348,184 \$352,223 \$60,966 \$258,494 *	
Total \$18,68	34,000	\$12,785,340	\$5,898,660

^{*} The cost of the AEM Project, a replacement project for our current website, will be reflected there after the contract is awarded. The estimate of that project is \$500,000.

The table given below describes each category of OE&E costs.

OE & E Costs	Types of Cost
General Expenses	 Law book subscriptions Process service Printing, copier maintenance Postage Communication, Phone line Office suppliers
Travel	Travel expenses for Commission meetings, training, and conferences.
Training	CalHR training, CPS training, and other approved staff training
Facilities Operation	Rents and other facilities-related costs.
Consulting & Professional Services	 SCIF (worker's compensation), DGS, SCO, EDD, etc. E-filing Consulting Contract UEI Contract
Consolidated Data Centers	Department of Technology bill
Information Technology	Internet ServicesSubscription-based licensesIT equipment