To: Chair Silver, Commissioners Baker, Ortiz, Wilson, and Wood

From: Jue Wang, Chief of Administration and Technology Division

Subject: 2024-2025 Fiscal Year Budget Summary
Quarterly Expenditure Report (First Quarter)

Date: November 8, 2024

The current Budget for Fiscal Year 2024-2025 is $18,889,000. The year-to-date expenditure is $4,236,620, including $2,702,406 for staff salaries and wages (S&W), $1,288,760 for staff benefits, and $245,454 for operating expenses and equipment (OE&E) costs. Please see the breakdown costs in the table below.

FY 24-25 Current Budget	
General Fund Ref. 001	*$12,164,000*
General Fund Ref. 520	*$1,159,000*
General Fund Ref. 531	*$5,566,000*
Total Budget	**$18,889,000**

FY 24-25 Current Budget		First Quarter Actual Expenditure (July 2024 – September 2024)	Balance
S&W	$10,438,000	$2,702,406	$7,735,594
Staff Benefits	$6,115,000	$1,288,760	$4,826,240
OE&E	$2,336,000	$245,454	$2,090,546
- General Expenses		$15,765	
- Travel		$385	
- Training		$225	
- Facilities Operation		$114,001	
- Consulting & Professional Services		$95,285	
- Consolidated Data Centers		$1,220	
- Information Technology		$18,573	
Total	**$18,889,000**	**$4,236,620**	**$14,652,380**

The table given below describes each category of OE&E costs.

OE & E Costs	Types of Cost
General Expenses	- Law book subscriptions - Process service - Printing, copier maintenance - Postage - Communication, Phone line - Office suppliers
Travel	Travel expenses for Commission meetings, training, and conferences.
Training	CalHR training, CPS training, and other approved staff training
Facilities Operation	Rents and other facilities-related costs.
Consulting & Professional Services	- SCIF (worker's compensation), DGS, SCO, EDD, etc. - E-filing Consulting Contract - UEI Contract
Consolidated Data Centers	Department of Technology bill
Information Technology	- Internet Services - Subscription-based licenses - IT equipment