

Form 700 Filers
Statement of Economic Interests
Schedule D: Income -- Gifts



PRESENTED BY
EXTERNAL AFFAIRS AND EDUCATION DIVISION
FAIR POLITICAL PRACTICES COMMISSION

Finding the Form 700

Go to...

www.fppc.ca.gov >

File a Form 700

The screenshot shows the homepage of the California Fair Political Practices Commission (FPPC). At the top, there is a navigation bar with the FPPC logo and the text "CALIFORNIA Fair Political Practices Commission". A search bar is located in the top right corner. Below the navigation bar, there are links for "About FPPC", "The Law", "Learn", "Advice", "Enforcement", "Transparency Portal", and "Media Center". The main content area features a large banner image of a city skyline at dusk with the heading "Statewide Enforcement" and a sub-heading "Located in Sacramento, the FPPC has jurisdiction to investigate suspected violations of the Political Reform Act across California." Below the banner, there are three prominent buttons: "File a Form 700", "How to File a Complaint", and "Need a Form? View All Forms".

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- Candidates & Committees
- Public Officials & Employees
- Lobbyists

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FPPC Nov '17 updates

Gift Overview

- A gift is something whose value is greater than the consideration provided by the official.
- The threshold for gift reporting is \$50.
- The gift limit for 2017 is \$470.
- **Gifts from lobbyists or lobbying firms are limited to \$10/month!**
- Send your gift questions to: advice@fppc.ca.gov.

CALIFORNIA FORM 700
 FAIR POLITICAL PRACTICES COMMISSION

Name
PAT CLARK

SCHEDULE D Income – Gifts

▶ NAME OF SOURCE (Not an Acronym)		
OLGA SAHAT		
ADDRESS (Business Address Acceptable) 5693 VALLONIA ST, SACRAMENTO, CA		
BUSINESS ACTIVITY, IF ANY, OF SOURCE ELECTRICAL ENGINEER		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
02 / 12 / XX	\$ 20	LUNCH
04 / 27 / XX	\$ 35	FRUIT BASKET
____ / ____ / ____	\$ _____	_____

▶ NAME OF SOURCE (Not an Acronym)		
CRANSTON SOFTWARE CO.		
ADDRESS (Business Address Acceptable) 7671 OAK LAKE DR, SACRAMENTO, CA		
BUSINESS ACTIVITY, IF ANY, OF SOURCE FINANCIAL SOFTWARE DEVELOPER		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
03 / 05 / XX	\$ 425	CUSTOM SOFTWARE
____ / ____ / ____	\$ _____	_____
____ / ____ / ____	\$ _____	_____

▶ NAME OF SOURCE (Not an Acronym)		
HEARST TELEVISION INC.		
ADDRESS (Business Address Acceptable) 1246 MAIN ST, TALLAHASSEE, FLORIDA		
BUSINESS ACTIVITY, IF ANY, OF SOURCE RADIO STATION		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
08 / 03 / XX	\$ 240	NBA TICKETS
____ / ____ / ____	\$ _____	_____
____ / ____ / ____	\$ _____	_____

▶ NAME OF SOURCE (Not an Acronym)		
ERNST & YOUNG		
ADDRESS (Business Address Acceptable) 8565 MADISON AVE, SACRAMENTO, CA		
BUSINESS ACTIVITY, IF ANY, OF SOURCE ACCOUNTING FIRM		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
07 / 15 / XX	\$ 300	COSTCO GIFT CARD
12 / 24 / XX	\$ 150	DINNER
____ / ____ / ____	\$ _____	_____
____ / ____ / ____	\$ _____	_____

Use Schedule D...

- if you received a gift or gifts from a reportable source per your conflict of interest code, and
- if the fair market value of the gift or gifts was \$50 or more.

CALIFORNIA FORM 700
 FAIR POLITICAL PRACTICES COMMISSION
 Name
PAT CLARK

SCHEDULE D Income – Gifts

▶ NAME OF SOURCE <i>(Not an Acronym)</i>		
OLGA SAHAT		
<small>ADDRESS (Business Address Acceptable)</small>		
5693 VALLONIA ST, SACRAMENTO, CA		
<small>BUSINESS ACTIVITY, IF ANY, OF SOURCE</small>		
ELECTRICAL ENGINEER		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
02 / 12 / XX	\$ 20	LUNCH
04 / 27 / XX	\$ 35	FRUIT BASKET
_ / _ / _	\$ _____	_____

▶ NAME OF SOURCE <i>(Not an Acronym)</i>		
CRANSTON SOFTWARE CO.		
<small>ADDRESS (Business Address Acceptable)</small>		
7671 OAK LAKE DR, SACRAMENTO, CA		
<small>BUSINESS ACTIVITY, IF ANY, OF SOURCE</small>		
FINANCIAL SOFTWARE DEVELOPER		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
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_ / _ / _	\$ _____	_____
_ / _ / _	\$ _____	_____

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HEARST TELEVISION INC.		
<small>ADDRESS (Business Address Acceptable)</small>		
1246 MAIN ST, TALLAHASSEE, FLORIDA		
<small>BUSINESS ACTIVITY, IF ANY, OF SOURCE</small>		
RADIO STATION		
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_ / _ / _	\$ _____	_____
_ / _ / _	\$ _____	_____

▶ NAME OF SOURCE <i>(Not an Acronym)</i>		
ERNST & YOUNG		
<small>ADDRESS (Business Address Acceptable)</small>		
8565 MADISON AVE, SACRAMENTO, CA		
<small>BUSINESS ACTIVITY, IF ANY, OF SOURCE</small>		
ACCOUNTING FIRM		
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
07 / 15 / XX	\$ 300	COSTCO GIFT CARD
12 / 24 / XX	\$ 150	DINNER
_ / _ / _	\$ _____	_____

Schedule D

Reportable Interests

- Tickets and passes
- Rebates and discounts
- Food and beverages
- Travel (transportation, lodging, etc.)
- Wedding gifts
- Honoraria received before you took office
- Forgiveness of a loan
- Wedding gifts (not subject to limit; filer reports half of value for each reportable gift)

Schedule D

Non-Reportable Interests

In many cases, the gifts noted below are exceptions to the gift limits and/or prohibition. These exceptions do NOT apply to gifts from lobbyists.

- Gifts of similar value exchanged on birthdays, holidays, etc.
- Gifts that were not used and were returned within 30 days
- Unused tickets or passes
- Informational material to help you in your work
- Nominal items available to everyone at an event where you speak
- Plaques or trophies valued less than \$250

Schedule D

Non-Reportable Interests

In many cases, the gifts noted below are exceptions to the gift limits and/or prohibition. These exceptions do NOT apply to gifts from lobbyists.

- 2 tickets to a campaign or non-profit fundraiser
- Campaign contributions
- Bereavement offerings
- Disaster relief
- Emergency leave credits
- Gifts made due to an existing personal relationship so long as the source is not trying to influence you

Completing Schedule D

- Provide the name of the source of the gift.
- Enter the business address of the source, including city and state.
- Describe the business activity of the source.

SCHEDULE D Income – Gifts

▶ NAME OF SOURCE *(Not an Acronym)*

OLGA SAHAT

ADDRESS *(Business Address Acceptable)*

5693 VALLONIA ST, SACRAMENTO, CA

BUSINESS ACTIVITY, IF ANY, OF SOURCE

ELECTRICAL ENGINEER

DATE (mm/dd/yy)

VALUE

DESCRIPTION OF GIFT(S)

02 / 12 / XX

\$ **20**

LUNCH

04 / 27 / XX

\$ **35**

FRUIT BASKET

____ / ____ / ____

\$ _____

Completing Schedule D

- Provide the date the gift was given.
- Indicate the fair market value of the gift.
- Provide a brief description of the gift/s from that source.

SCHEDULE D Income – Gifts

▶ NAME OF SOURCE *(Not an Acronym)*

OLGA SAHAT

ADDRESS *(Business Address Acceptable)*

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BUSINESS ACTIVITY, IF ANY, OF SOURCE

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DATE (mm/dd/yy)

VALUE

DESCRIPTION OF GIFT(S)

02 / 12 / XX

\$ **20**

LUNCH

04 / 27 / XX

\$ **35**

FRUIT BASKET

____ / ____ / ____

\$ _____

Schedule D Excel Format

Schedule D Income - Gifts

700
CALIFORNIA FORM FAIR POLITICAL PRACTICES COMMISSION
Name PAT CLARK

NAME OF SOURCE	ADDRESS OF SOURCE <i>(Business Address Acceptable)</i>	BUSINESS ACTIVITY, IF ANY, OF SOURCE	DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
OLGA SAHAT	5693 VALLONIA ST, SACRAMENTO CA	ELECTRICAL ENGINEER	02/12/XX	\$ 20.00	LUNCH
OLGA SAHAT	5694 VALLONIA ST, SACRAMENTO CA	ELECTRICAL ENGINEER	04/27/XX	\$ 35.00	FRUIT BASKET
CRANSTON SOFTWARE CO.	7671 OAK LAKE DR, SACRAMENTO, CA	FINANCIAL SOFTWARE DEVELOPER	03/05/XX	\$ 425.00	CUSTOM SOFTWARE
HEARST TELEVISION INC.	1246 MAIN ST, TALLAHASSEE, FL	RADIO STATION	08/03/XX	\$ 240.00	NBA TICKETS
ERNST & YOUNG	8565 MADISON AVE, SACRAMENTO, CA	ACCOUNTING FIRM	07/15/XX	\$ 300.00	COSTCO GIFT CARD
ERNST & YOUNG	8566 MADISON AVE, SACRAMENTO, CA	ACCOUNTING FIRM	12/24/XX	\$ 150.00	DINNER

Amending Schedule D

- File amendments as soon as error or omission is discovered.
- Complete only the schedule with error(s).
- Amended schedule is retained with entire, original statement.

CALIFORNIA Fair Political Practices Commission

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Integrity & Transparency

The nonpartisan FPPC is the agency primarily responsible for the fair application, interpretation, and enforcement of the Political Reform Act.

1 2 3

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FPPC Nov '17 updates

UPDATES

Questions

- Call 916-322-5660 or 866-275-3772 (866-ASK-FPPC)
 - Monday - Thursday, 9–11:30 a.m.
- E-mail advice@fppc.ca.gov

E-Filing Problems

- Your agency's system: Contact your filing officer
- FPPC's system: E-mail form700@fppc.ca.gov

Other Form 700 Filer Videos

Completing Form 700: Need to Know

Cover Page

Schedule A-1: Investments (Less than 10% Ownership Interest)

Schedule A-2: Investments, Income, and Assets of Business Entities/Trusts (Ownership Interest is 10% or Greater)

Schedule B: Interests in Real Property

Schedule C: Income, Loans & Business Positions

Schedule E: Income – Gifts, Travel Payments, Advances & Reimbursement